Regular Council Meeting Minutes

Village Office – Council Chambers

September 10, 2026, at 6:30 PM

Present: Mayor Thomas Trout (arrived late), Deputy Mayor Melody Christofferson, Counsellor Jordan Elliott, Acting CAO William Wulff

1. Call to Order

Deputy Mayor Christofferson called the meeting to order at 6:32 pm

2. Adoption of Agenda

Res 124-2026

Councillor Elliott moved to adopt the agenda. Carried

3. Delegations

3.1 ADAGCON Solution Inc – proposal for Highland Drive Subdivision

This delegation cancelled just prior to the meeting.

4. Public Works Report

4.1 Garbage Truck and green bins (see also 9.11)

4.2 Skid Steer (JVC, Case)

5. Adoption of Minutes

5.1 August 6, 2026 Regular Meeting

Res 125-2026

Councillor Elliott moved to adopt the minutes of the August 6, 2026 Regular Meeting. Carried.

5.2 August 24, 2026 Special Meeting – Bobcat, MPE Construction, GMC 3500HD

Res 126-2026

Councillor Elliott moved to adopt the minutes of the August 24, 2026 Special Meeting – Bobcat, MPE Construction, GMC 3500HD. Carried.

6. **CAO Report**
For information

Mayor Trout arrived at the meeting. Deputy Mayor Christofferson remained as Chairperson.

7. **Financial Report**

7.1 Financial Report

7.2 Accounts Payable Listing

8. **Business from the Minutes**

8.1 Signing Authority Deputy Mayor Christofferson
Res 127-2026
Mayor Thomas moved that Deputy Mayor Christofferson shall be authorized with the corporate bank for the following:
a. signing officer
b. full online bank access;
c. does not have access to the Corporate Credit Card.
Carried.

9. **New Business**

9.1 Grant Writer: should have what level of authority
CAO is instructed enter into discussion with Lisa Allen to be able to research grants, grant writing for grants, and also have online access to non-Alberta grant websites

9.2 Total Control Quote – Camera
CAO is instructed to have the quote altered for less expensive camera system, maybe focused on the inside of the municipal buildings rather than traffic views.

9.3 Vegetation Management – Starland County property
CAO was instructed to inform Starland County the Village will no longer mow this property. Starland has regular mowing functions at the cemetery.

9.4 Email Vote – High Side Dump Trailer
Res 128-2026
Councillor Elliott moved to purchase the 2026 Contractor 7x14 High Side Dump Trailer from Factory Outlet located at High River, for the price of $15,754 plus GST. Carried.
The e-mail vote was unanimous in favor.

9.5 Email Vote – 2025 Chev Sierra 3500HD Truck

Res 129-2026

Councillor Elliott moved to purchase the 2025 Chev Sierra 3500HD, for a maximum price of $69,324 plus GST. Carried.

The e-mail vote was unanimous in favor.

9.6 Email Vote – StarWest Waste Solutions

Res 130-2026

Deputy Mayor Christofferson moved to enter into a contract with StarWest for the placement of two 4 cubic yard bins, one at the campground/arena area, the other at the recycle pad. Carried.

The e-mail vote was unanimous in favor.

9.7 Canada Post Authorization

Res 131-2026

Councillor Elliott moved that all of Council, the CAO, and the Public Works foreman be authorized to receive parcels and letter mail from the post office. Carried.

9.8 ATCO Franchise Fee

Res 132-2026

Councillor Elliott moved to leave the ATCO Franchise rate at 6% of sales. The provincial average is 7.2%. Carried.

9.9 APEX Franchise Fee

Res 133-2026

Mayor Trout moved to change the APEX Franchise rate to 15% of sales. The provincial average is 19.4%. Carried.

9.10 Abandonment of Highland Drive lots

Council was advised the lot purchase in the Highland Drive subdivision is being abandoned. The purchaser's lawyers advised the CAO they have started the legal process.

9.11 Sale of Garbage Truck and Chev Truck

Tabled to the next meeting

9.12 Marshall water billing – cost share

The CAO was instructed to send an invoice to the homeowner for the main repair, as per the cost spreadsheet.

9.13 Committee Assignment Modification

Res 134-2026

Deputy Mayor Christofferson moved that her committee assignment for FCSS be moved to Mayor Trout. Carried.

10. Bylaw and Policy Review

10.1 Community Standards Bylaw – Bylaw 596 Unsightly Properties

General discussion to repurpose this bylaw to a new Community Standards bylaw.

11. Council Reports

12. Council Inquiries and/or Comments

13. Correspondence to Mayor and/or Council as a Whole

14. Closed Session

Res 135-2026

Councillor Elliott moved to enter closed session at 8:38 pm. Carried.

14.1 Proposal from Hanna

14.2 Unsightly Property

Res 136-2026

Councillor Elliott moved to revert to the regular meeting at 8:56 pm. Carried.

15. Adjournment

Res 137-2026

Deputy Mayor Christopherson moved to adjourn the meeting at 8:57 PM. Carried.

Mayor Thomas Trout

Acting CAO Bill Wulff