



Regular Council Meeting Minutes

Village Office – Council Chambers

July 9, 2026, at 6:30 PM

Public Hearing – Land Use and Municipal Development

Present: Mayor Thomas Trout, Deputy Mayor Melody Christofferson, Counsellor Jordan Elliott, Acting CAO William Wulff

1. Call to Order

Mayor Trout called the meeting to order at 6:30 pm

There weren't any attendees so the Public Hearing was adjourned at 6:35 pm.

Regular Council Meeting Minutes

1. Call to Order

Mayor Trout called the meeting to order at 6:40 pm

2. Adoption of Agenda

Res 082-2026

Counsellor Elliott moved to adopt the agenda. Carried

3. Delegations

3.1 Palliser Regional Municipal Services – Devin Diano

Second Reading – Land Use Bylaw #677

Res 083-2026

Counsellor Elliott moved second reading of Bylaw 677 Land Use Bylaw. Carried

Third Reading – Land Use Bylaw #677

Res 084-2026

Deputy Mayor Christofferson moved third reading of bylaw 677 – Land Use bylaw. Carried

3.2 Palliser Regional Municipal Services – Devin Diano

Second Reading – Municipal Development Plan Bylaw #678

Res 085-2026

Counsellor Elliott moved second reading of Bylaw 678 Municipal Development Plan Bylaw. Carried

Third Reading – Municipal Development Plan Bylaw #678

Res 086-2026

Deputy Mayor Christofferson moved third reading of Bylaw 678 Municipal Development Plan Bylaw. Carried

3.3 Palliser Regional Municipal Services – Devin Diano

Telecommunication Structure Policy 28

Res 087-2026

Counsellor Elliott moved to adopt Policy 28 Telecommunication Structure Policy. Carried

4. Public Works Report

4.1 Skid Steer

Report was accepted as information.

5. Adoption of Minutes

5.1 Regular Council Meeting Minutes June 11, 2026

Res 088-2026

Deputy Mayor Christofferson moved to adopt the minutes of the June 11, 2026 regular meeting. Carried

5.2 Municipal Planning Commission June 11, 2026 (information only)

6. CAO Report

Verbal report for information

Res 089-2026

Counsellor Elliott moved to enter into a 5-year contract with “Out on a Limb” for arborist duties at a maximum of \$5,000 per year. Carried.

7. Financial Report

7.1 Financials – June 2026 – accepted as information

8. Business from the Minutes

9. New Business

9.1 Rental of (Paramount) Office

Res 090-2026

Mayor Trout moved to make the additional office in the North West corner available for rental at \$500 per month. Carried.

9.2 Repair and re-slope ditch at campground

This will be advanced in priority in the Capital Plan.

9.3 Sidewalk at Daycare

This will be advanced in priority in the Capital Plan

9.4 Deputy Mayor Christofferson – extension to education requirements

Res 091-2026

Counsellor Elliott moved to grant an extension to the time requirement for the Deputy Mayor to obtain her Basic Emergency and Municipal Elected Officer's certificates. Carried.

9.5 CAO Job Description and Job Posting

Res 092-2026

Deputy Mayor Christofferson moved that the job description and the recruitment advertising be posted. Carried.

10. Bylaw and Policy Review

10.1 Policy 9 - Corporate Policy

Change FOIP to POPA

10.2 Policy 13 - Working Alone Policy

Res 093-2026

Deputy Mayor Christofferson moved that Policy 13 Working Alone Policy be updated as 'reviewed'. Carried.

10.3 Policy 14 - Purchasing Policy

Tabled for review – search for most recent updates.

11. Council Reports

12. Council Inquiries and/or Comments

13. Correspondence to Mayor and/or Council as a Whole

14. Closed Session

14.1 Personnel

Council did not enter closed session as no discussion was required.

Res 094-2026

Deputy Mayor Christofferson moved to accept the resignation of Lena Beninger, dated June 18, 2026. Carried.

Res 095-2026

Deputy Mayor Christofferson moved William Wulff be appointed as the Acting Chief Administrative Officer effective June 18, 2026, at a rate of \$30 per hour for such time worked, and further, William Wulff shall be authorized with the corporate bank for the following:

- a. full online bank access;
- b. CAFT (Customer Automated Funds Transfer),
- c. CORS (Central Online Reporting Service);
- e. Corporate Credit Card.

Carried.

15. Adjournment

Res 096-2026

Mayor Trout moved to adjourn the meeting at 8:55 pm. Carried.

Mayor Thomas Trout

Acting CAO Bill Wulff