

Village of Delia – Municipal By-Election February 14, 2023

Information for persons running for office

There are a number of changes to the Local Authorities Election Act for the Municipal Elections so candidates running again for office are encouraged to review these documents.

Dates

The Municipal By-Election is February 14, 2023 at the Village Office from 10 AM to 8 PM.

Nomination Papers

Please access the **Local Authorities Election Act** (consolidated to May 2022) by following:

https://kings-printer.alberta.ca/570.cfm?frm_isbn=9780779830329&search_by=link

Select either save the PDF or view the HTML format.

Please carefully refer to sections 21 to 23 to determine your eligibility before filing your nomination papers; 27 and 28 to properly complete the nomination form; 47 to see who can nominate you; 68 for appointing a representative; and 151 for penalties for filing a false statement.

Please complete the **Form 4 – Nomination Paper and Candidate’s Acceptance**.

This form must be completed legibly to avoid spelling errors. Please add your day phone to the form. This must be signed by 5 electors, who would be eligible to vote in the February 2023 by-election.

Please appoint an agent who we can contact during the day if we cannot reach you.

This form must be sworn before a Commissioner for Oaths or a Notary Public. This can be done before filing the form, or can be sworn before the Returning Officer at the Village Office.

Please complete print the **Form 5 – Candidate Information**

Please complete the **Form 26 – Campaign Disclosure Statement**

Current legislation requires full disclosure of the candidate’s finances. This requires the use of its own bank account, not your personal account, and must be disclosed by all candidates, not just the elected candidates.

Refer carefully to the **Campaign finance and contribution disclosure amendments** referred to in the New or Amended Legislation section below.

Filing of Nomination Papers

The Nomination Papers (Forms 4 and 5) can be filed during normal business hours with the Returning Officer or the Substitute Returning Officer at the Village Office, located at 218 Main Street, beginning on November 9, 2022 until the close of nominations on January 17, 2023.

Please call Bill at 403-364-3787 in November or December to make an appointment or call Margaret at 403-364-3919 in January to make an appointment.

Any person may request to examine (*no copies or photos permitted*) this form once it has been filed. (LAEA Sec 28(6))

Resource Materials

The *Alberta Government* has some information for **Prospective Candidates**

Please bookmark the following link as it will be updated from time to time:

<https://www.alberta.ca/municipal-elections-overview.aspx#jumplinks-3>

All the documentation referred to herein are being periodically reviewed and updated by the Province. Please be sure to refer back to these links for future updates.

Government of Canada Employees: **I Want to Become a Candidate**

<https://www.canada.ca/en/public-service-commission/services/political-activities/i-want-to-become-a-candidate.html>

New or Amended Legislation

For new or amended legislation is still under review and subject to change. Please refer to the

LAEA Implementation Fact Sheets for legislation concerning:

<https://open.alberta.ca/publications/implementation-fact-sheets-local-authorities-election-act-2018-and-2020>

Accountability and transparency amendments

Campaign finance and contribution disclosure amendments

Third party advertising amendments

Frequently asked questions

General clarifying and technical amendments

Questions and answers

Voter accessibility amendments

Recommended Reading

To avoid being surprised by any responsibilities or obligations you may have after the election, the following are recommended reading:

Roles and Responsibilities of Municipal Officials

<https://www.alberta.ca/roles-and-responsibilities-of-municipal-officials.aspx>

Pecuniary Interest for Municipal Councillors

<https://open.alberta.ca/publications/pecuniary-interest-for-municipal-councillors-2021>

What Every Councillor Needs to know

<https://open.alberta.ca/publications/what-every-councillor-needs-to-know-council-members-handbook>

Voter Identification Requirements

<https://open.alberta.ca/publications/voter-identification-requirements>

Election Signage

Alberta Regulations

<https://www.alberta.ca/election-signs.aspx>

Alberta Transportation is still reviewing the regulations to determine when signs can be placed.

Additional Information from 2012

<https://open.alberta.ca/publications/guidelines-for-the-installation-of-election-signs>

Village of Delia Government

Check with the CAO at 403-364-3787 for access to Minutes, Bylaws, Council Meetings, and much more. You may also access the Website <https://delia.ca/>

Nomination Paper and Candidate's Acceptance

Local Authorities Election Act
 (Sections 12, 21, 22, 23, 27, 28, 47,
 68.1, 151, Part 5.1)
Education Act (Sections 4(4), 74)

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 21 and 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

FOIP Coordinator 403-364-3787
 Title of the Responsible Official Business Phone Number

LOCAL JURISDICTION: Village of Delia, PROVINCE OF ALBERTA

We, the undersigned electors of Village of Delia, nominate
Name of Local Jurisdiction and Ward (if applicable)

_____ of
Candidate Surname Given Names

_____ as a candidate at the election
Complete Address and postal code

about to be held for the office of Councillor
Office Nominated for

of Village of Delia
Name of Local Jurisdiction

Signatures of at least **5 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable). If a city or a board of trustees under the *Education Act* passes a bylaw under section 27(2) of the *Local Authorities Election Act*, then the signatures of up to 100 electors eligible to vote may be required.

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

Candidate's Acceptance

I, the above named candidate, solemnly swear (affirm)

- THAT I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office;
- THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- THAT I will accept the office if elected;
- THAT I have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents;
- THAT I am appointing

 Name, Contact Information or Complete Address and Postal Code and Telephone Number of Official Agent (if applicable)
 as my official agent.

- THAT I will read and abide by the municipality's code of conduct if elected (if applicable); and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *Education Act* and resident in the local jurisdiction on the date of signing the nomination.

Print name as it should appear on the ballot

 Candidate's Surname Given Names (may include nicknames, but not titles, i.e., Mr., Ms., Dr.)

SWORN (AFFIRMED) before me

at the _____ of _____,
 in the Province of Alberta,
 this _____ day of _____, 20_____.



 Candidate's Signature

 Signature of Returning Officer or Commissioner for Oaths
 or Notary Public in and for Alberta
 (Also include printed or stamped name and expiry date)



RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

 Signature of Returning Officer

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT
 CONTAINS A FALSE STATEMENT**

Candidate Financial Information

Local Authorities Election Act
(Section 27)

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

FIOP Coordinator

403-364-3787

Title of the Responsible Official

Business Phone Number

Candidate's Full Name _____

Candidate's Address and Postal Code _____

Address(es) of Place(s) where Candidate Records are Maintained _____

Name(s) and Address(es) of Financial Institutions where Campaign Contributions will be Deposited (if applicable)

Name(s) of Signing Authorities for each Depository Listed Above (if applicable)

Where there is any change in the above mentioned information, the candidate shall notify the local jurisdiction in writing within 48 hours of such changes by submitting a completed information form.

Campaign Disclosure Statement and Financial Statement

Local Authorities Election Act
(Sections 147.3, 147.4)

NOTE: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 147.4 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

FOIP Coordinator 403-364-3787
Title of the Responsible Official Business Phone Number

LOCAL JURISDICTION Village of Delia, PROVINCE OF ALBERTA

Full Name of Candidate _____

Candidate's Mailing Address _____, Alberta
Postal Code _____

This form, including any contributor information from line 2, is a public document.

Pre-Campaign Period Report

- 1. Pre-Campaign Period Contributions (up to a limit of \$5,000 per year or \$10,000 from candidate's own funds per year) _____
- 2. Pre-Campaign Period Expenses _____

Campaign Period Revenue

CAMPAIGN CONTRIBUTIONS:

- 1. Total amount of contributions of \$50.00 or less _____
- 2. Total amount of all contributions of \$50.01 and greater, together with the contributor's name and address (attach listing and amount) _____

NOTE: For lines 1 and 2, include all money and valued personal property, real property or service contributions.

- 3. Deduct total amount of contributions returned _____
- 4. NET CONTRIBUTIONS (line 1 + 2 - 3) _____ \$0.00

OTHER SOURCES:

- 5. Total amount contributed out of candidate's own funds _____
- 6. Total net amount received from fund-raising functions _____
- 7. Transfer of any surplus or deficit from a candidate's previous election campaign _____
- 8. Total amount of other revenue _____
- 9. TOTAL OTHER SOURCES (add lines 5, 6, 7 and 8) _____ \$0.00
- 10. Total Campaign Period Revenue (add lines 4 and 9) _____ \$0.00

Campaign Period Expenditures

11. Total Campaign Period Expenses Paid _____ Unpaid _____ TOTAL _____ \$0.00

The Candidate must attach an itemized expense report to this form.

Campaign Period Surplus (Deficit) (deduct line 11 from line 10) _____ \$0.00

A candidate who has incurred campaign expenses or received contributions of \$50,000 or more must attach a review engagement statement to this form.

ATTESTATION OF CANDIDATE

This is to certify that to the best of my knowledge this document and all attachments accurately reflect the information required under section 147.4 of the *Local Authorities Election Act*.

Date yyyy-mm-dd Signature

Forward the signed original of this document to the address of the local jurisdiction in which the candidate was nominated for election.

IT IS AN OFFENCE TO FILE A FALSE STATEMENT