



## Village of Delia – Organizational Council Meeting

Thursday, October 11, 2022 - 6:30 pm  
Village of Delia Administration Office – Meeting room

### Minutes

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Present: David Sisley, Melody Christofferson, Jordon Elliott, William Wulff

#### 1. Call to Order (CAO)

The CAO called the meeting to order at 6:40 pm

#### 2. Adoption of Agenda

*Res 116-2022*

Councillor David Sisley moved Councillor Melody Christofferson seconded to adopt the agenda. Carried.

#### 3. Appointment of Mayor

As per Procedural Bylaw #657-2022 (14) (appointment of Mayor requires a motion of council)

*Res 117-2022*

Councillor Jordon Elliott moved Councillor Melody Christofferson seconded that because of the current situation with the CAO and the Village status, David Sisley remain as Mayor until October 2023. Carried.

#### 4. Change of Chair (Mayor)

The Chair was transferred to Mayor David Sisley.

#### 5. Appointment of Deputy Mayor

As per Procedural Bylaw #657-2022 (15) (appointment of Deputy Mayor requires a motion of council)

*Res 118-2022*

Councillor Jordan Elliott moved Mayor David Sisley seconded that Councillor Melody Christofferson remain as Deputy Mayor until October 2023. Carried.

#### 6. Introduction of Councillor

#### 7. Establish Municipal Office

As per the MGA, section 204, council must name a place as its municipal office (motion to make 218 Main Street, Delia, AB the official Village office) Procedural Bylaw #657-2022 (15)

*Res 119-2022*

Councillor Jordan Elliott moved Deputy Mayor Melody Christofferson seconded that the official address of the Village Office is at 218 Main Street Delia Alberta. Carried.

**8. Establish Regular Council Meetings – Date and Time**

*Currently set on the Second Tuesday of each month starting at 6:30 pm*

*Res 120-2022*

Councillor Jordan Elliott moved, Mayor David Sisley seconded that the meeting schedule of the second Tuesday of the month at 6:30 PM be maintained. Carried.

**9. Appointment of Auditor**

*As per the MGA, section 280, council must appoint an auditor (Currently Ascend Chartered Professional Accountants)*

*Res 121-2022*

Mayor David Sisley moved, Councillor Jordan Elliott seconded that Ascend Chartered Professional Accountants of Hanna Alberta be appointed as the Auditor. Carried

**10. Review of Village Policies and Plans**

**10.1 #1 – Travel and Expense**

*Res 122-2022*

Councillor Jordan Elliott moved, Deputy Mayor Melody Christofferson seconded that Policy 1 – Travel Expense was reviewed and determined to be current. Carried.

**10.2 #19 – Long Service Awards**

This policy was tabled until the January 2023 Council Meeting

**10.3 #20 – Promotional Items**

*Res 123-2022*

Councillor Jordan Elliott moved, Deputy Mayor Melody Christofferson seconded that Policy 20 – Promotional Items was reviewed and determined to be current. Carried.

**10.4 #22 – Employee Clothing Allowance**

*Res 124-2022*

Councillor Jordan Elliott moved, Deputy Mayor Melody Christofferson seconded that Policy 22 – Employee Clothing Allowance was reviewed and determined to be current. Carried.

**10.5 #23 – Council Remuneration**

*Res 125-2022*

Deputy Mayor Melody Christofferson moved Councillor Jordan Elliott seconded that Policy 23 – Council Remuneration be amended. Carried

**10.6 Village Strategic Plan (review and update)**

*Res 126-2022*

Councillor Jordan Elliott moved Mayor David Sisley seconded that this be scheduled for November 15, 2022 at 4:30 pm with lunch at 6:30 pm. Carried.

**10.7 Bylaw 630-2018 – Council Code of Conduct**

*Res 127-2022*

Councillor Jordan Elliott moved Deputy Mayor Melody Christofferson seconded that Bylaw 630-2018 Council Code of Conduct was reviewed and determined to be current. Carried.

**10.8 Bylaw 657-2022 – Procedural Bylaw**

*Res 128-2022*

Deputy Mayor Melody Christofferson moved and Councillor Jordan Elliott seconded that Bylaw 657-2022 Procedural Bylaw was reviewed and determined to be current. Carried.

**11. Appointments to Committees and Boards**

**11.1 Current list of representatives attached**

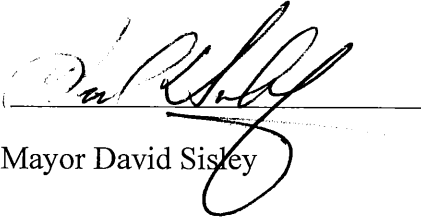
*Res 129-2022*

Deputy Mayor Melody Christofferson moved Councillor Jordan Elliott seconded that the Committee appointments was reviewed and determined to be current. Carried.

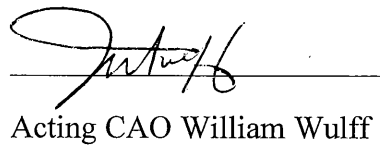
**12. Adjournment**

*Res 130-2022*

Councillor Jordan Elliott moved Deputy Mayor Melody Christofferson seconded the meeting be adjourned at 7:30 pm. Carried.



Mayor David Sisley



Acting CAO William Wulff