



Regular Council Meeting

Village of Delia Administration Office - Meeting room

Tuesday, February 8th, 2022, at 6:30 pm

Present: Mayor David Sisley, Deputy Mayor Melody Christofferson, Councillor Jordan Elliott CAO William Wulff

1. Call to Order

Mayor Sisley called the meeting to order at 6:30 pm

2. Agenda - Amendments and Adoption

Deputy Mayor Christofferson moved, Councillor Elliott seconded, to adopt the agenda. Cd.

3. Delegation and Public Presentation

3.1 Fire Department

There delegates were not in attendance, however the Fire Chief had earlier submitted his resignation to the CAO. The local Volunteer Force have voted in a Fire Chief in his stead, who must now be ratified by Council.

The Mayor and Council accept the resignation of Dallas Stevens with regret and expressed their thanks for his years of service.

4. Minutes - Adoption of Previous Minutes

4.1 January 11, 2022 - Regular Council Meeting

Councillor Elliott moved, Deputy Mayor Christofferson seconded, to adopt the minutes as presented. Cd.

5. Business Arising from the Minutes

6. Reports

6.1 CAO Report

Deputy Mayor Christofferson moved, Councillor Elliott seconded, to adopt the CAO report. Cd.

6.2 Public Works Report - as distributed.

6.3 Fire Chief Report - none

6.4 Finance Report

6.4.1 Financial Report, Cheque Listing

Deputy Mayor Christofferson moved, Councillor Elliott seconded, to adopt the Financial Report. Cd.

7. Bylaws/Policies/RFDs

7.1 Personnel Policy

The amendments were discussed. The CAO will submit them to LAPP for their review, so the policy can be adopted next meeting.

7.2 Water/Sewer Rates

Bylaw 658-2022 Municipal Utility Service Fees and Rates

Deputy Mayor Christofferson moved, Councillor Elliott seconded, first reading of the bylaw. Cd.

Mayor Sisley moved, Deputy Mayor Christofferson seconded, second reading of the bylaw. Cd.

Mayor Sisley moved, Deputy Mayor Christofferson seconded, no objection to third reading.

Carried unanimously

Councillor Elliott moved, Deputy Mayor Christofferson seconded, third reading of the bylaw. Cd.

The bylaw will be in force as of March 1st, 2022

7.3 Sewer Backup

The CAO was instructed to prepare a Sewer Maintenance and Backup Policy.

8. Council Reports and Roundtable

9. Correspondence and Other Information

9.1 ATCO - Streetlights

9.2 Community Policing Report

10. In-Camera Item

Councillor Elliott moved, Deputy Mayor Christofferson seconded, to move “in camera”. Cd.

10.1 Personnel item

10.2 Land item

Deputy Mayor Christofferson moved, Councillor Elliott seconded, to revert to the regular meeting.

Cd.

10.1.1 Hiring of new CAO

Deputy Mayor Christofferson moved, Councillor Elliott seconded, that Rudolf Liebenberg be appointed as Chief Administrative Officer effective February 14, 2022, at the starting rate of \$40.00 per hour. Cd.

10.1.2 Financial Authorization

Councillor Elliott moved, Deputy Mayor Christofferson seconded, that Rudolf Liebenberg shall be authorized with the corporate bank for the following:

- (a) full online bank access;
- (b) CAFT (Customer Automated Funds Transfer),
- (c) CORS (Central Online Reporting Service);
- (d) Corporate Credit Card.

Cd.

10.1.3 Internal Auditor

Mayor Sisley moved, Deputy Mayor Christofferson seconded, that, pursuant to Bylaw 657-2022 Procedure Bylaw clause 61 Internal Auditor, that William Wulff be appointed as Internal Auditor. Included in his responsibilities are:

- (a) Have online access to the Bank Accounts.
- (b) Have online access to the Financial Software.
- (c) Serve as a Signing Officer as required.
- (d) He will not have a Corporate Credit Card.

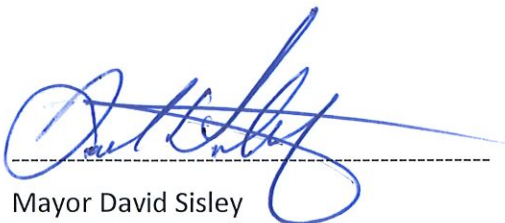
Cd.

10.2.1 Sale of Hotel

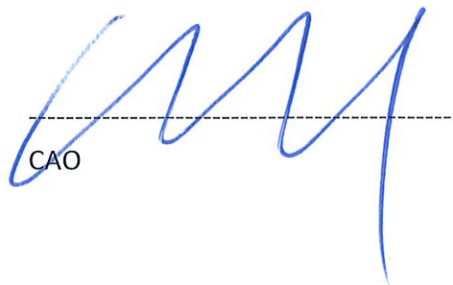
Mayor Sisley moved, Deputy Mayor Christofferson seconded, that the Offer for Purchase of the Hotel, contract Number A116658, be rejected Cd.

11. Adjournment

Councillor Elliott moved, Deputy Mayor Christofferson seconded, the meeting be adjourned at 9:40 pm. Cd.



Mayor David Sisley



CAO