



Policy #5 – Snow Removal

Approval Date: January 11, 2022

Policy Statement

This policy establishes the priority order of snow removal for the Village of Delia. Decisions that affect snow plowing and priorities are made by the Chief Administrative Officer and the Public Works Foreman.

Purpose

A priority system has been developed to ensure high traffic areas are addressed first. However, budget, available equipment and resources, and extreme weather conditions may impact service levels.

Application

1. During the winter months the Village of Delia staff monitor the forecast and commence plowing and sanding when snow has accumulated to 5 cm or when excessive drifting has occurred.
2. Specific locations for snow removal are as follows with some areas as priorities to be done first for emergency access purposes:
Priority Order
 - a) Fire Hall
 - b) Water Plant
 - c) Main Street
 - d) Highland Dell Alley
 - e) Alleys west and east of Main Street in the Business Area
 - f) Streets and Avenues bordering school property (in conjunction with school administration)
 - g) Community Service Buildings (Community Hall parking lot, Arena, Curling Rink)
 - h) All Avenues and Streets
 - i) Alleys that have garages
3. Staff will commence plowing as early as 6am and work until administration determines that any remaining snow does not constitute a hazard to emergency traffic. Snow removal will then continue as required the same day or continue the next day as appropriate.
4. Administration will hire extra snow plowing contractors when required.
5. Roads are sanded on the same priority basis; emphasis being placed on intersections and the school zone.
6. Snow will be removed by a variety of methods, depending on conditions such as the amount of snow fall and accumulation or drifting. Administration and Operations will determine on a case-by-case basis which method will work best.
7. Some standard practices include:
 - a) Temporary windrowing snow onto boulevards (where there are no adjacent sidewalks).
 - b) Piling snow into the middle of intersections (when snowfall amounts dictate removal – removal will commence once all streets have been cleared).
 - c) Windrowing snow into the middle of the street (removal of such will commence once all streets have been cleared).
8. Pushing snow to designated spots where melting will not have a detrimental effect on people or property. Locations are listed as (but not limited to) the following:
 - a) The farthest west end of 2nd Ave W

- b) The farthest west end of 3rd Ave W
 - c) Un-owned or empty lots as negotiated in the Highland Way area
 - d) The area north of the curling rink
 - e) The area along 1st St East, west of the campground
 - f) The area around the recycling bins
 - g) The land west of 101-1st West (as per agreement)
9. When residential streets are plowed, the residents are responsible for digging out their driveway entrances.
Note: Reasonable attempts are made to avoid blocking driveways. However, when snow plowing operations are in progress, the priority is to maintain roadways for safe driving. Time lost with extensive cleaning of driveway entrances minimizes the effectiveness of snow plowing on Village streets.
10. Care is taken when plowing snow in residential areas not to cause damage to homeowner lawns or ornamental decorations. If damage occurs, the Village will assess the damage. The Village is not responsible for sand/gravel that may be left after the snow melts. It is the owner's responsibility to remove the sand/gravel from their lawns.
11. Publicly owned sidewalks will be cleared when necessary, and only after all other arteries are cleared and sanded.
12. Cemetery Way, Elevator Road and the Delia access road from Highway #9 are maintained by Starland County with their graders and large plow trucks.

