



February 28, 2019
Meeting Minutes
Delia School Lunchroom

Attendance: Sherry Meyer, Maeghan Chostner, Ed Brinkman, Lynn Brinkman, Bev Hall, Dawn Mason, Tara Sinclair, Linda Seidler, Cassie Seidler, Saralyn Stel, Ryan Duckworth, Robyn Lake, Shandele Battle, Kim Thompson, Amber Marshall, Stephanie Koke

1. Amber Marshall called the meeting to order at 7:10pm and recognized our meeting as being held on Traditional Treaty Seven Territory and the Traditional Territory of the Métis.
2. Lynn Brinkman made a motion to adopt the agenda as amended. Seconded by Cassie Seidler. All in Favor. Carried.
 - a. Amendment to the agenda – Item 4. Steve Nielsen sends his regrets. PLRD presentation will be tabled until March 28 meeting.
3. Robyn Lake made a motion to approve the minutes of January 17, 2019 meeting. Seconded by Bev Hall. All in Favor. Carried.
4. TABLED: New School Update – Steve Nielsen, PLRD Deputy Superintendent - POSTPONED until next meeting.
5. Treasurer's Report – Sherry Meyer (See attached)
 - a. Motion to accept treasurer's report made by Tara Sinclair. Seconded by Kim Thompson.
6. Correspondence
 - a. Outstanding Bills
 - Sherry Meyer Processing fees on donor box - correction on conversion from \$48.49
 - Amber Marshall - Survey Monkey \$37.00
 - Motion to pay outstanding bills made by Robyn Lake. Seconded by Ed Brinkman.
 - Letter from Worlds largest dino fund grant - Unsuccessful. Grant was not awarded to anyone.



- DSES was nominated for the 100+ Women Who Care Hanna. Kim and Amber presented at their meeting. DSES was not selected but was a great opportunity to promote and educate about the DSES.

7. Old Business

a. Fundraising Update - Kim Thompson

- Campaign Total \$1 120 830.57
- Celebrate the \$20,000 Elks donation. A huge thank you to the Delia Elks for their contribution.
- Discussion:
 1. Green Light Power (Bev Hall will give contact info)
 2. Celebration for 1.2million - What's next after 1.2 to be included in the celebration. New marketing material, New Phase moving forward

b. Boots & Bow Ties Gala

- Had a meeting on Monday
- Amber M. provided timeline for the evening.
- Mountain View - staffing the bar
- MC - Robyn Thompson
- VIP Table to be auctioned off
- Dinner - Donated by Bev and Don Hall
- Drumheller and District 4-H - Clearing and cleaning dishes
- Handy People Auction - Online Bids to close before the gala starts. If anyone would like to volunteer please let Robyn know. Photo and description required. Call out on social media. Bank will have bidding sheets.
- Auction Steer Highlight of the Evening. Facebook live option?
- Auctioneer - Tanis Graham
- Live Auction Items - Approx 5. Large items - Kelli Reding and Mel Hansen are organizing this.
- Raffle Item available prior to Gala with limited tickets available the night of the Gala. Draw will occur the night of the Gala (Delia Penguins raffle in support of the DSES).
- Mystery Box Mayhem - Cassie Seidler will run this.
 1. Buy tickets for the mystery box during the gala
- 2 Cheque Presentations to Corporate Donors - Cervus & Cargill
 1. Grand Opening will consist of more Cheque Presentations
 2. Jeff Stel has volunteered to make the cheques
- Music - Elton Lammie Band
- Midnight Lunch - Waiting to hear back from Double D Catering



- Music - Suit Jackets Society
- Gala Go-Getters (6 people) - Clean up throughout the night
 1. Sherry
 2. Shandele
 3. Tara
 4. Lynn&Ed
 5. Dawn
 6. Bev
- Clean-up List 1pm
 1. Vicky
 2. Maeghan & Matt
 3. Shandele
 - 4.
 - 5.
 - 6.
 - 7.
 - 8.
- Ticket Sales / Auction Item List - Business List
 1. Letters are prepared for Auction Item requests
 2. Please update google sheet as they are contacted
- Photographer for the evening?

8. New Business

- a. Project Update – Ed Brinkman (See Report Attached)
 - Meaghan will send email to establish parameters of sharing content and drawings from the architect.
 - Conceptual drawing at the night of the Gala available? Ryan D. will look into this.
- b. January Membership Survey - Trends
 - No surprises, results were what we expected.
 - I.e. Demographics: majority of survey respondents were female members of the
 - DSES between the ages of 35-44 that are working full or part-time.
 - Top 5 priorities:
 1. A separate entrance with 24/7 access to the Community Hub
 2. Access to Fieldhouse during non-school hours for community events and classes



3. Entrance located near the parking lot with appropriate lighting and accessibility
 4. Access to Fieldhouse from Wellness and Fine Arts Centre
 5. After hour access to library and community meeting spaces
- c. Delia School Hot Lunch
- Pat and Stan Hansen have volunteered to do hot lunch for the month of March.
 - Is there anyone that would like to organize a hot lunch?
 1. Maeghan Chostner - June
 2. Bev Hall - May
 3. 2 lunches in April, 3 in May, 1 in June
- d. Standing Agenda Item: Campaign Team Leader Update - Tabled
- Social Media - LIKE AND SHARE
 1. Monday update - Social Media (Like us on FB and Instagram)
9. March Meeting - Thursday, March 28, 2019
- No meeting in April due to Gala preparations
 - Thursday, May 16
 - Thursday, June 13 - AGM
10. Tara Sinclair made a motion to adjourn at 8:36pm. Seconded by Cassie Seidler.



DSES Meeting February 28 2019
Ed Brinkman Report

It has been busy since our last meeting. It is exciting now the design process has begun.

We met with the architects on January 30. It was an introductory meeting for all the interested parties to meet the architects, the department of Education representative and the department of infrastructure representative. We were asked to provide all the details of our vision possible but to keep our comments down to 10 minutes. We gave the standards spiel about creating a community hub by building a multipurpose room, enhancing the gym and the library. We gave the architects a package containing all the details we have discussed at our meetings since the process started. The architects said they plan on having conceptual drawings finished in March, detailed plans finished in November and construction starting April 2020.

We met the architects again on February 13th to discuss our vision for the community hub. I came away feeling the architects had a good understanding of what we were trying to accomplish.

We met with Steve and Ryan on February 19 to fine tune our vision so we would all have a better understanding of our goals.

We have always included spectator seating as part of our project and the 250 seats are required to host a tournament. I never realized and am not sure if anyone else did, how much space that much seating would require. When folded up they would only take 5 feet along the wall. But, when extended they will take most of the multi-purpose room. This means some of the fitness equipment will have to be moved to extend the bleachers. I think this can be managed but wanted you to be aware. On the plus side this gives us a much higher ceiling than we would otherwise have.





DSES February 28, 2019

		Debits	Credits			
Balance as of January 17, 2019			\$ 495,744.93			
Donation Deposit	Cargill Jan 30, 2019		\$ 7,000.00			
Credit Interest	Jan 31, 2019		\$ 20.68			
Cheque #514	Elton Lammie Feb 1, 2019	\$ 2,000.00				
Cheque #511	Superior Feed Feb 7, 2019	\$ 1,200.00				
Cheque #513	Caragana Canvas Feb 12, 2019	\$ 46.25				
Deposit	Delia School - Hot Lunch Feb 14, 2019		\$ 255.00			
Etransfers	Gala tickets Feb 27, 2019		\$ 800.00			
Donation Deposit	Feb 28, 2019		\$ 25,153.82			
Deposit	Gala tickets Feb 28, 2019		\$ 3,300.00			
Balance as of February 28, 2019			\$ 529,028.18			