

Village of Delia – Regular Council Meeting

Thursday, January 11, 2018 - 6:30 pm

Village of Delia Administration Office – Meeting room

Present

Mayor David Sisley / Deputy Mayor Dawn Bancroft (by Phone) / Councillor Jordan MacNutt / CAO Mark Nikota

Call to Order

The Mayor called the meeting to order at 6:30 PM.

Adoption of Agenda

Councillor MacNutt moved to adopt the agenda as presented. Carried

Adoption of Minutes

Deputy Mayor Bancroft moved to adopt the Regular Village Council Meeting Minutes of December 7, 2017. Carried

Councillor MacNutt moved to adopt the Special Village Council Meeting Minutes of December 15, 2017. Carried

Financial Reports

Mayor Sisley moved to accept the Cheque Register: Dec 1st to Dec 31st, 2017. Carried

Councillor MacNutt moved to accept the Budget Report as of Dec 31st, 2017. Carried

Public Presentation

Mayor Sisley opened the floor to those in attendance

By Laws and Business Items

RFD – Interim Operating Budget 2018

2018-001 Mayor Sisley moved that the Village of Delia pass an interim operating budget for 2018 that has the same composition as the 2017 budget. Carried

RFD – Policy Review #11 Out of Town Garbage

2018-002 Councillor MacNutt moved that Village of Delia Policy #11 be updated as follows:

Section 1 wording change from “...to the dumpster at the Village shop...” to “...a designated dumpster within the Village...”

Section 2, fees – no change to the current fee structure

That we add Section 5 “no garbage will be picked up from a location outside of the Village limits.”

Carried

RFD – Policy Review #2 Municipal Utility Service

2018-003 Deputy Mayor Bancroft moved that Village of Delia Policy #2 be updated as follows:

Policy statement wording change from “...which is in contravention of Bylaw 577-10...” to “...which is in contravention of Village Bylaws...”.

Section 1 wording change from “...a penalty as indicated in Bylaw 577-10...” to “...a penalty as indicated in Village Bylaws...”.

That sections 2 to 4 be replaced with the following: Section 2 “When an account becomes overdue administration will follow up for payment of the account in a manner that best achieves the goal of collecting the account in a timely manner.

Communicating with the customer can be achieved by using whatever means are best suited including but not limited to a phone call, email or letter. A suggested timeline for follow up and collection would be:

- a phone call after the account is overdue for 30 days
- a phone call or letter after the account is overdue 60 days indicating the account is past due and maybe disconnected
- a letter after the account is overdue 90 days stating if the account is not paid within 7 days (as per the Village Utility Bylaw) the service will be disconnected and reconnection fees will apply. As well, if the account is not paid, it will be sent to a collection agency and/or added to the tax roll as per applicable legislation.

Carried

RFD – Policy Review #3, 4, 8, 13, 16

2018-004 Mayor Sisley moved that Village of Delia Policy #3 be updated as follows:

Section 1 wording change from “...the current situation and in consultation with Delia In Bloom and Starland County.”
Carried

2018-005 Mayor Sisley moved that Village of Delia Policy #4 be updated as follows:

Section 2a wording change from “...advise of work being completed” to “...advise of work being proposed”

Section 3 wording change from “...to the work being completed” to “...to the work being proposed”

Carried

Policies #8, 13, and 16 were discussed with no changes forthcoming.

Municipal Corporate Review –

- Continuation of Strategic Planning
- Municipal Sustainability Strategy (Alberta Municipal Affairs)
- It was decided to review the MSS at the next council meeting.

Council also requested that a section for “Old Business” be added to future meeting agendas to keep track of tabled items.

Deputy Mayor Bancroft arrived at the meeting at 7pm.

CAO Report

Deputy Mayor Bancroft moved to accept the CAO report. Carried

Council Reports & Roundtable

Deputy Mayor Bancroft – no meetings attended during the past month.

Councillor MacNutt – attended a Henry Kroeger Water Commission Meeting.

Mayor Sisley – attended a Drumheller Waste Management Meeting.

Correspondence and Other Information

Canadian Badlands Board Meeting Minutes Sept 7, 2017

Canadian Badlands Board Meeting Minutes Nov 30, 2017

Palliser Regional Municipal Services Board Minutes Sept 6, 2017

Letter from Alberta Infrastructure Minister Sandra Jansen Dec 20, 2017

Henry Kroeger Regional Water Services Meeting Minutes Nov 6, 2017

Marigold Report Nov 18, 2017

PLRD Board Minutes Nov 28, 2017

Drumheller RCMP Statistics Nov 2, 2017

Drumheller RCMP Statistics Dec 5, 2017

In Camera

Deputy Mayor Bancroft moved to go into camera at 7:35pm. Carried

Land Item – Hay Field Rental Plan 8210121 Block 1 – FOIPP Act Section 17

Deputy Mayor Bancroft moved to go out of camera at 7:55pm. Carried

2018-006 Mayor Sisley moved to table a decision on the land item pending further information from CAO Nikota. Carried

Adjournment

The Deputy Mayor moved to adjourn the meeting at 7:56 PM. Carried

MAYOR DAVID SISLEY

CAO MARK NIKOTA